



DEPARTMENT OF THE NAVY

COMMANDER SEVENTH FLEET

UNIT 25104

FPO AP 96601-6003

COMSEVENTHFLTINST 5510.5D CH-1
N2

JUN 09 2011

COMSEVENTHFLT INSTRUCTION 5510.5D CHANGE TRANSMITTAL 1

From: Commander, U.S. SEVENTH Fleet

Subj: COMSEVENTHFLT STAFF SENSITIVE COMPARTMENTED INFORMATION
(SCI) SECURITY PROCEDURES

Encl: (1) Page 17

1. Purpose. To transmit changes to page 17 , which revises authorized spaces for handling Sensitive Compartmented Information (SCI) material.

2. Action. Page 17 has been replaced with enclosure (1) due to updates in paragraph 501.

C. F. WILLIAMS
Chief of Staff

Distribution:

COMSEVENTHFLTINST 5216.1J

List I and II

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CHAPTER 5

SAFEGUARDING SCI MATERIAL

501. Storage of SCI Material. All personnel are responsible for proper storage of classified information at all times. SCI material will be stored and maintained only in approved containers within the ten SCI compartments onboard USS BLUE RIDGE (LCC 19). SEVENTH Fleet has control of eight SCI compartments and USS BLUE RIDGE (LCC 19) has control of two SCI compartments that reside under one Sensitive Compartmentalized Information Facility (SCIF) NV-01-91. SEVENTH Fleet SCI compartments are as follows: Supplementary Plot (2-14-5-Q), Ship's Information Operations Cell (2-76-2-C), Fires Cell (2-82-2-C), Strike Planning Center (2-93-1-C), ACoS Intelligence Office (3-57-0-Q)0, Maritime Intelligence Center (3-67-0-Q), STO/SAP Cell (3-76-4-Q), and Fleet Cryptology Office (N2B) (3-81-1-Q). In addition, SEVENTH Fleet has control of two Temporary Secure Working Areas (TSWA): Flag Conference Room (FCR) (2-22-0-C) and Flag Cabin (FC) (2-52-1-C). USS BLUE RIDGE (LCC 19) has control of the following SCI compartments: Special Intelligence Communications Center (SPINTCOM) (3-81-2-C) and Ship's Signal Exploitation Space (SSES) (3-86-6-C).

a. The SSR may be filed in any manner meeting retrieval requirements. It should be segregated from other material in a separate file cabinet, drawer, or folder. Security regulations or directives governing collateral files do not apply to SCI material.

b. SCI material that is handled under joint control systems must be stored in an area accredited for both compartments.

502. Combinations. All safe and SCIF door combinations are classified the same as the highest classification of the material contained within and should be afforded maximum-security protection.

a. The SSO office will hold the combinations via electronic copy and hardcopy for all SCI safes and SCIF doors.

b. Combinations should be changed when:

- (1) The lock is placed in use.
- (2) The combination has been subjected to possible compromise.
- (3) The container is taken out of service.

(4) An individual knowing the combination no longer needs access to it, unless other sufficient controls exist to prevent access to the lock.

c. In selecting combinations, multiples of numbers, numbers ending in "0" or "5", personal data (e.g., birth dates) should be avoided. The same combination will not be used for more than one container.